

MEOTA Board Meeting



May 2022 Minutes

DATE: May 18, 2022

Time: 6:00 - 8:00

VIRTUAL ONLY **Zoom**

Join Zoom Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/85035134725?pwd=TEpJeWFkZEN4ek1YdjJiRjRPY3lZdz09>

Meeting ID: 850 3513 4725

Passcode: 091091

| | EST Time. | Responsible Party |
|--|-----------|-----------------------------------|
| <p>1. Welcome & Roll Call</p> <p><u>President*</u>- Kim Davis P</p> <p><u>Past President*</u>- Jessica Bolduc P</p> <p><u>Secretary*</u>-</p> <p><u>Treasurer*</u>- Allison Dellosso P</p> <p><u>Regional Representatives*</u></p> <p>Central Maine- Kelly Pruett P</p> <p>Northern Maine- Savannah Paradis-Hamilton P</p> <p>Southern Maine- Katie Brooks P</p> <p><u>Student Representatives(1*)</u></p> <p>Husson- Adrienne Beatty P</p> <p>KVCC- <i>vacant</i></p> <p>UNE- Allie Casciotti P</p> <p>USM- <i>vacant</i></p> <p><u>Committee Chairs</u></p> <p><i>Bylaws, Policies and Procedures chair- vacant</i></p> <p><i>Continuing Education chair- vacant</i></p> <p>Legislative Chair- Ryan Gallant EX</p> <p>Membership- Mary Miller</p> <p>Public Relations- Nichole Clark</p> <p><i>Nominations and Recognition – vacant</i></p> <p><u>Special Interest Sections</u></p> <p><i>Adult Rehabilitation – vacant</i></p> <p>Children and Youth- Maddie Kelley</p> <p>Productive Aging – Polly Keniston/Regi Robnett</p> <p>RA Rep- Carrie Beal</p> <p>Other: Amie Marzen P</p> <p>Lobbyist: Bob Howe P</p> | 5mins | Kim *Quorum is 5 of 8 |
| <p>2. Approved Minutes -</p> <p>Motion to approve the minutes for April 2022</p> <p>1st: Allison 2nd:Katie</p> | 3 mins | Kim B Submitted for website |

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| <p>3. Review of Mission - MEOTA - ABOUT US maineot.org) Read by:</p> | 3 mins | |
| <p>4. Question or Discussion of Reports – see below</p> | 5 mins | <p>Public Relations Regional Representatives Special Interest Section Student Representatives Legislative Rep</p> |
| <p>5. Old Business</p> <p>a. Appointments- Form available online ELECTIONS AND NOMINATIONS (maineot.org) - Continued openings for the following: -Adult Rehab SIS Chair - ?Shelby Hutchinson/Katey/Emily - tweak the notice that we used for the northern rep. Katie to send for review; run a report for the people who indicated they were interested in helping. SIS Chair Bylaws Chair Nominations and Recognition Chair - Send to Allison to talk about the role and requirements. Continuing Education Chair</p> <p><i>RA Rep *AOTA</i> - Tim Riedman submitted his application to AOTA</p> <p>b. Virtual Social scheduled May 11th - Kelly led an origami flower craft; quick success and worked well for all involved. Katie managed the video instruction. Sign up for members was very easy; will continue to look at new craft offerings.</p> <p>c. Volunteer opportunities summer dates for the special surfers are available June, July, August. PWH is in May, June. All will be publicized online and social and email and in the Hub.</p> <p>d. Fall 2022 Conference October 22nd, 2022 Hilton Garden Inn in Freeport</p> <ul style="list-style-type: none"> - Keynote - Cristina Reyes Smith - has offered to do a salsa dancing social event - friday night or saturday afternoon - Theme - Contextual Diversity: New Frontiers of OT Practice - Call for papers out: 17 submissions! - will close next week <ul style="list-style-type: none"> -need 2 volunteers to score submissions Katie, Savannah, Kim- use a rubric and the proposals are blinded. - vendors <ul style="list-style-type: none"> - 2 sponsors one silver and and 2 donation/in kind sponsors. | 30 mins | <p>Katie/Kim</p> <p>Complete</p> <p>Complete</p> <p>Katie, Savannah, Kim, Jessica for scoring</p> |

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| <p>Look at offering a couple of live parts for those who might not be able to make it for any reason and then offer the remaining recordings to allow people to participate as needed.</p> <p>e. student scholarships</p> <ul style="list-style-type: none"> - award letters and checks sent? Allison to follow up Emailed students for information - Kim to write a certificate and send out. Flash drive has a template for certificates. <p>e. Maine OT/OTA Salary Discrepancy</p> <ul style="list-style-type: none"> - sent out information in hub - no takers on discussion - Compelling conversation but many factors and bigger discussion that can be had right now. Idea to bring it to a round table at conference to see if there is any interest in furthering this discussion. In homecare OT can now open starts of care if others are already in there. Looks like it would be a good round table to look at for conference. Combined round table with regions and me or even a sis - Kim to put in a call for papers to submit. Good talking points and questions; statistics and even ideas on how to negotiate. <p>f. AOTA Bylaws and Structure Changes continue discussions</p> <ul style="list-style-type: none"> - MeOTA will plan on our own zoom session for further discussion as able - Kim sent out more information and another opportunity for a listening session. - Over the past 20+ years we have been doing the same thing and not getting the results that we need Biggest part is that the RA will change. Look at it more globally by vetting geography, race, age, practice area; more diverse group. - Jessica will send out governmental structures <p>g. Book Club Update - June 8 6:30 to 8pm 10 people currently signed up.</p> | | <p>Amie/Jess/Kim</p> <p>Allison/Kim</p> <p>Katie/Kim (call for papers)</p> <p>Group</p> <p>Complete</p> |
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| <p>President making a motion to combine Secretary and Treasurer Position for a single combined position until December 31, 2022. Katie seconded; motion passes</p> <p>Allison Dellosso - Interim Secretary/Treasurer</p> <p>Slate will be needed in September to put forth to membership for voting. If unable to locate choices would be to appoint or look at formally combining.</p> <p>Need Secretary; treasurer; appointment for central rep and sis's</p> <p>d. In person social for July or August - August - look to get all regions involved if possible. Happy hour at a restaurant; outdoors in the evening; better when weather is nice; cornhole; maybe we plan to do it regionally where each can make it feasible for each person. Each region and include me to look at brainstorming. Look at a time to have a meeting in early June to look at places and dates. Kelly to send the email chain.</p> <p>e. Ideas for secretary until January (election rotation?) -interim appointment possible - See above.</p> <p>f. Final boxes and Presidential materials turned over to Kim. Consolidated 6 boxes to 2, with many items already archived in dropbox. Kept some sentimental and original founding material. Kim to look into further digitizing old documents and photos. Nice to hold things but space is difficult. Kim to look at scanning and maybe using the SOTA group to help with this task of organizing. Look at dropbox first before tackling. Items on flash drive and saved by date. Kim also now has MeOTA swag.</p> <p>Amie met with membership chair Mary - look at maybe reconvening the membership committee. She is reaching out to those who have recently lapsed. Mary to send a message to katie, amie, Kathryn and me to find a time to meet so she is supported in the transition. Sometime in June.</p> | | <p>Group to develop slate for end of September</p> <p>Kelly, Katie, Savannah, Kim</p> <p>complete</p> <p>Kim</p> <p>Mary, Amie, Kathryn Urshman, Katie, Kim</p> |
| <p>9. Final Items</p> <p>a. actions to be taken</p> <p>b. next meeting date/location- see next column</p> <p>c. close meeting at 8:04pm</p> | <p>5 mins</p> | <p>See above column for actions items</p> <p>Next Meeting: 6:00-8:00</p> <p>September 21, 2022</p> |

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| | | Reports Due in September: |
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Submitted by: Kim Davis

Role call:
P for present
EX for excused
A for absent



2022 MONTHLY STATUS REPORT

To: MeOTA
 From: Kate Brooks
 Subject: May 2022

| ACTIVITIES COMPLETED IN THE PAST MONTH | | |
|---|---|----------|
| Completed Deliverables: . Craft Night 5/11, April Region update email, recruitment email for Northern Maine Rep, contacting WCSH 6 for OT month (no response from them) | | |
| ACTIVITIES IN PROCESS | NEXT ACTION | DUE DATE |
| May Region Update email | send to Southern Maine constituents | 5/19/22 |
| Getting Fox Rehab for sponsorship/presenter for conference | send correspondence to appropriate person Have sent an email to the PR team, have yet to hear back | 5/20/22 |
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| ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH | | |
| . Organizing next social for Southern region - in person during July or August | | |
| LONG TERM PROJECTS | | |
| Membership ad hoc committee | | |
| Website ad hoc committee | | |
| ISSUES FOR IMMEDIATE ATTENTION | | |
| n/a | | |

Legislative update - I did get an email back from Michelle Probert, Mainecare Director. No news on rates yet, but are still planning to increase July 1. As noted earlier, it is often several months past the effective date for things to get implemented. I will keep people posted if I hear more.

May 2022 Monthly Status Report

To: MEOTA

From: Kelly Pruett

Subject: Central ME Regional Rep

ACTIVITIES COMPLETED IN THE PAST MONTH

Completed Deliverables:

First Annual virtual craft night 2/16/22 (social event co-host), Second virtual craft night 5/11/22 (social event co-host), promoted Spring Webinars virtual (4/2022, educational event), meet and greet with Northern ME regional rep virtual to grow board (4/11/22), Sent out monthly central region communication emails

| ACTIVITIES IN PROCESS | NEXT ACTION | DUE DATE |
|---|--|----------|
| Plan summer social even | -Brainstorm location/event details during meota board mtg | 5/31/22 |
| Plan fall educational conference event | -plan to attend in person, assist hand on w/conf or round table discussion | 9/2022 |
| Send out monthly communication email, promote open positions within board | | |
| Attend Reading Reflection book club event virtual | | |
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ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH

- Update central region members, participate in membership drive

LONG TERM PROJECTS

- Monthly communication, plan upcoming social/educational events (every 3 months), membership, conferences.



May 2022 MONTHLY STATUS REPORT

To: MeOTA

From: Allison Casciotti

Subject: University of New England
Student Representative

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| ACTIVITIES COMPLETED IN THE PAST MONTH | | |
| Completed Deliverables: | | |
| ACTIVITIES IN PROCESS | NEXT ACTION | DUE DATE |
| Special Surfers volunteering events | Planning: volunteer recruitment | 6/21, 7/19, 8/16 |
| ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH | | |
| transition planning: finalizing student rep position description and duties; digitizing files | | |
| LONG TERM PROJECTS | | |
| peer tutoring (Year one students) | | |