

MEOTA Board Meeting



June 2020 Minutes

DATE: June 17 6pm VIRTUAL ONLY

	EST Time.	Responsible Party
<p>1. Welcome & Roll Call <u>President</u>- Jessica Bolduc P <u>Vice President</u>- Kim Davis P <u>Secretary</u>- Melissa Plourde A <u>Treasurer</u>-Christina Cole P <u>Regional Representatives</u> Central Maine- Kelly Pruett P Northern Maine- Sandy Larsen A Southern Maine- Katie Brooks Ex <u>Student Representatives</u> Husson- Christian Musto A, Tyler Chastney A KVCC- Michelle Pinkham Ex UNE- Gabriella Timuscuk P (late) USM- Lisa Legare A, Caitie Kelly A Committee Chairs Bylaws, Policies and Procedures chair- Kim Davis P Continuing Education chair- Christina Dickinson A Legislative Chair- Ryan Gallant A Committee: Jillian O'Brien A Membership- vacant Public Relations- Nichole Clark P Nominations and Recognition – Allison Delloso P Committee: Moriah Grant A Special Interest Sections Adult Rehabilitation – Katie Lageaux A Children and Youth- Tracey Falla A Productive Aging – Polly Kennison A RA Rep- Carrie Beal A Other:</p>	5mins	Jessica <u>*Quorum is 5 of 9</u>
<p>2. Approved Minutes *deferred to Sept, no quorum to vote Motion to approve the minutes for May 2020 First: Seconded:</p>	3-5 mins	Jessica Submitted for website
<p>3. Review of Mission Read by: Kim</p>	3 mins	

<p>4. Question or Discussion of Reports – see attached</p> <ul style="list-style-type: none"> a. President b. Treasurer -not submitted c. Membership -NA d. Legislation – not submitted e. Continuing Education -not submitted 	5 mins	Jessica
<p>5. Old Business</p> <ul style="list-style-type: none"> a. Appointments- Available online <ul style="list-style-type: none"> -Continued openings for the following: <ul style="list-style-type: none"> SIS Chair Membership Chair -Elections for 2021 <ul style="list-style-type: none"> President Elect Secretary Treasurer b. Bylaws Review <ul style="list-style-type: none"> led by Kim; Task group: Jessica, Katie B met May 13th: established a timeline for article review to be completed by August; plan to have monthly updates for the board and meet month, info stored in google docs Meeting again 6/17/20 to review first 5 articles c. Scope of Practice/licensure Review <ul style="list-style-type: none"> led by Jessica; task group: Kim, Katie and Christina C met April 29th, established an outline and tasks for the group to accomplish; plan to have monthly updates for the board and meet quarterly; info stored in google docs July 1st 630pm d. RA Motions Updates <ul style="list-style-type: none"> -see below, final motions updated, posted to website 		Jessica
<p>6. New Business</p> <ul style="list-style-type: none"> a. Legislative Updates <ul style="list-style-type: none"> -see covid resources here: https://maineot.org/covid-19 -need to work on securing telehealth ability even after covid19 b. Fall Conference: Nov 7th at UNE? <ul style="list-style-type: none"> Keynotes: Melissa Tilton, Tom Meuser, ?representative *call for proposal send out, plan for in person event with virtual back up plan. We rely on conference for income and to be able to offer CE -Discussion about the format of the conference, virtual only vs hybrid. Will explore scheduling options for hybrid model. Also will explore how to engage vendors. c. Financial affairs <ul style="list-style-type: none"> Due to lack of revenue from spring events and lack of potential revenue from fall conference, MeOTA has 	60 mins	Board

<p>dwindling operational budget. Currently have 10k in checking and 15k in investments. We need to have serious plans for increasing membership volume as well as improving revenue from conferences. Otherwise, we'll have to cut costs, such as our lobbyist, to ensure we can remain solvent for other needed expenditures. Currently, we only have funds to run for another 2ish years if revenue does not improve.</p> <p>d. Fall Elections -call for slate in Hub, online voting this fall, will establish dates in September</p> <p>e. Quick Strategic Plan Review (6month review) – see also President's report and attached plan review</p> <p>f. DOE letter - drafting a letter with Me APTA chapter to educate DOE on role of OT with telehealth, finalized letter to be shared with board and posted to website</p>		
<p>9. Final Items</p> <p>a. actions to be taken</p> <p>b. next meeting date/location- see next column</p> <p>c. close meeting 710pm</p>	<p>5 mins</p>	<p>See above column for actions items</p> <p>Have a good summer! 😊</p> <p>September Sept 16th Reports due: Public relations, Nomination and recognition, Bylaws, Student reps, SIS chairs, regional reps</p>

Submitted by: Jessica J Bolduc

Role call:

P for present; * for those joining by phone

A for absent, EX for excused

USM visit: Oct 4 2018

UNE visit: April 5 2018, May 2nd 2019

KVCC mtg: March 23 2018, Oct 4, 2019

Husson mtg: Oct 28, 2019

RA Member Motions

- Motion 1: Clarifying Points of Entry to the OT Profession
 - Supports clarifying documents for multiple points of entry
 - FAILED
- Motion 2: Exploration into Entry-Level Competencies Impact upon Education Costs and Faculty
 - Request of reduction of ACOTE standards
 - REFERRED TO COE
- Motion 3: National Mentorship Program
 - Adhoc to look into larger mentorship program
 - ADOPTED
- Motion 4: Use of Dry Needling in OT Practice
 - AOTA official doc for support of dry needling in OT practice
 - ADOPTED
- Motion 5: Vision 2025: Recommendations for Inclusive Academic Programs
 - recruitment practices focused on underrepresented students
 - REFERRED TO TASK FORCE
- Motion 6: The 2020 Motion to Update Policy E.6 Entry-Level Education
 - Word edits for “either” points of entry
 - ADOPTED
- Motion 7: Framework for the Consideration of Changes to Educational Points of Entry
 - Framework for RA to follow when considering points of entry motions
 - FAILED
- Motion 8: Guidelines for Re-Entry into the Field of Occupational Therapy
 - Updated AOTA official doc
 - ADOPTED – need CE
- Motion 9: Occupational Therapy Practice Framework: Domain and Process, 4th edition
 - Updated AOTA official doc
 - Attachment 1A (Narrative)
 - ADOPTED
 - Attachment 1B (Tables)
 - ADOPTED
- Motion 10: Occupational Therapy's Commitment to Diversity, Equity & Inclusion
 - Updated AOTA official doc
 - ADOPTED
- Motion 11: Commission on Practice Standard Operating Procedure (SOP)
 - Updated AOTA official doc
 - ADOPTED
- Motion 12: Professional Civility
 - voluntary pledge of professional civility
 - ADOPTED

- Motion 13: RALC Standard Operating Procedure SOP
 - Updated AOTA official doc
 - ADOPTED

- Motion 14: Recorder Job Description
 - Updated AOTA official doc
 - ADOPTED



June 2020 MONTHLY STATUS REPORT

To: MeOTA
 From: Jessica Bolduc
 Subject: President

ACTIVITIES COMPLETED IN THE PAST MONTH		
Completed Deliverables: -Fall Conference call for papers -Call for appointments available/advertised -COVID19 website resource page -Strategic Plan review		
ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
➤ Recruitment for Appointments ongoing	➤ Email membership	➤ Ongoing
➤ Fall conference planning ongoing	➤ Advertise, determine virtual vs in person	➤ Ongoing
➤ Legislative Advocacy	➤ ongoing	➤ as needed during pandemic and beyond
➤ Maine Licensure Board	➤ Attend board meeting	➤ Call June 19 th
➤ Scope of Practice review	➤ Schedule next meeting	➤ Ongoing
ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH		
➤ Final fall Conference Planning ➤ Bylaws/SOP review ➤ Scope of Practice and Licensure Ad Hoc review		
LONG TERM PROJECTS		
➤ SIS Ad hoc meeting ➤ Regional Rep ad hoc meeting ➤ Membership recruitment/retainment ➤ College presidential visits (virtual if needed) ➤ Northern Presidential Visit?		
ISSUES FOR IMMEDIATE ATTENTION		
➤		