

MEOTA Board Meeting



March 2020 Minutes

DATE: March 18th 6pm VIRTUAL ONLY

MeOTA Meeting

Wed, Mar 18, 2020 600PM - 800 PM (EDT)

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	EST Time.	Responsible Party
<p>1. Welcome & Roll Call</p> <p><u>President</u>- Jessica Bolduc P</p> <p><u>Vice President</u>- Kim Davis P</p> <p><u>Secretary</u>- Melissa Plourde Ex</p> <p><u>Treasurer</u>-Christina Cole P</p> <p><u>Regional Representatives</u></p> <p> Central Maine- Kelly Pruett P</p> <p> Northern Maine- Sandy Larsen A</p> <p> Southern Maine- Katie Brooks P</p> <p><u>Student Representatives</u></p> <p> Husson- Christian Musto A, Tyler Chastney P</p> <p> KVCC- Michelle Pinkham Ex</p> <p> UNE- Gabriella Timuscuk P</p> <p> USM- Lisa Legare A, Caitie Kelly A</p> <p><u>Committee Chairs</u></p> <p> Bylaws, Policies and Procedures chair- Kim Davis P</p> <p> Continuing Education chair- Christina Dickinson P</p> <p> Legislative Chair- Sharon Hartl A</p> <p> Committee: Jillian O'Brien A, Ryan Gallant A</p> <p> Membership- vacant</p> <p> Public Relations- Nichole Clark P</p> <p> Nominations and Recognition – Allison Delloso A</p> <p> Committee: Moriah Grant</p> <p><u>Special Interest Sections</u></p> <p> Adult Rehabilitation – Katie Lageaux A</p> <p> Children and Youth- Tracey Falla P</p> <p> Productive Aging – Polly Kenison A</p> <p>RA Rep- Carrie Beal A</p> <p>Other:</p>	5mins	Jessica <u>*Quorum is 5 of 9</u>

<p>2. Approved Minutes Motion to approve the minutes for Jan 2020 First: Christina C Seconded: Tracey F</p>	3-5 mins	Melissa Submitted for website
<p>3. Review of Mission Read by: Katie Brooks</p>	3 mins	
<p>4. Question or Discussion of Reports</p> <ul style="list-style-type: none"> a. PR b. Nomination and recognition c. Bylaws d. student reps (KVCC not submitted) e. SIS chairs (none submitted) f. Regional reps (North not submitted) 	5 mins	Jessica
<p>5. Old Business</p> <ul style="list-style-type: none"> a. Appointments- Available online <ul style="list-style-type: none"> -Reviewed openings for the following: <ul style="list-style-type: none"> SIS Chair Membership Chair -Elections for 2021 <ul style="list-style-type: none"> President Elect Secretary Treasurer b. Membership Drive for 2020 update from retreat <ul style="list-style-type: none"> currently have 295-300 members post cards went out last week #meOTaMoment – Amie to contact folks to start creating posts to use on Facebook in April to be able to engage MEOTA members to join in as well Raffle at the end of the month of April for any ACTIVE member, spread the word! Regional Reps to reach out to local employers to talk about Meota, membership options etc as is feasible c. Workshop updates <ul style="list-style-type: none"> -peds was cancelled for April 4th, lack of registrants -virtual options for the April 25th dates TBD d. Other retreat updates (elections, fall conference, SIS and Regional Rep) <ul style="list-style-type: none"> -review retreat minutes 		Jessica
<p>6. New Business</p> <ul style="list-style-type: none"> a. Scholarships, deadline is March 23. So far there are 5 applicants. Allison to organize and review with committee member to award 3. Will discuss at April Meeting. b. Legislative Updates with Bob 645pm <ul style="list-style-type: none"> Bob confirmed that on 3/16 the legislation last convened due to COVID 19. Appropriations committee met to finalize recommendations for the supplemental budget. 	60 mins	Board

On 3/17 there was full meeting for final votes in House and Senate to pass budget items. On 3/19, final adjournment of the 129th legislative session. Potential for special session to review remaining bills on the table of the Appropriations Committee.

-Bills of interest LD498, LD 512

-New bills to review due to COVID 19 LD 1974 and LD 2167; see our lobbyist report on the website

130th session will start in Jan 2021 after the November elections. Depending on the status of LD 498 and LD 512, we may need to find new sponsors to get the bill introduced into the new session. Time will tell what actions we have to take.

c. Scope of Practice/licensure Review Discussion with AOTA
Meghan Pudeler 710pm

-Meghan provided resources from within AOTA and other states who have recently gone through a scope of practice/practice act review and licensure regulations changes. Suggestions were to review our practice act/licensure laws in a small group, review other state examples, draft new documents, solicit feedback from members and make final recommendations. Additionally suggested to collaborate with Maine PT, SLP organizations etc to make them aware of our actions. Need to be mindful about cleanup vs introducing new language. Bob also suggested speaking with Ann Head regarding licensing changes.

-Meghan also provided a review of licensure compact status and upcoming actions with that. More info will be posted to the website as info becomes available.

d. Presidential Visit

-USM TBD – postponed, but could be virtual if requested

-UNE TBD - postponed, but could be virtual if requested

-Visit to the North – TBD in June?

e. AOTA Hill Day Sept 2020 – will have to wait and see what we are permitted to do. MeOTA would like to collaborate with schools if they will be attending. Great way for practitioners and student to collaborate.

f. Plan formal review of BP&P and job descriptions

-for the next meeting Kim will create an outline/timetable for our review and an adhoc group can do some work outside of formal meetings to then present to the group, let me know if you are interested.

g. PLEASE CHECK MEOTA GMAIL FOR CORRESPONDANCE

in an effort to streamline email contacts, especially as people change roles, info, agenda/minutes will be sent

only to your official meota gmail accounts. If you can't access yours, please let me know.		
9. Final Items a. actions to be taken b. next meeting date/location- see next column c. close meeting 800pm	5 mins	See above column for actions items April 15th Reports due: President, Treasurer, Membership, Legislation, Continuing Education

Submitted by: Jessica J Bolduc

Role call:

P for present; * for those joining by phone

A for absent, EX for excused

USM visit: Oct 4 2018

UNE visit: April 5 2018, May 2nd 2019

KVCC mtg: March 23 2018, Oct 4, 2019

Husson mtg: Oct 28, 2019



2019 MONTHLY STATUS REPORT

To: MeOTA

From: Kim Davis

Subject: Vice President & BPPC

ACTIVITIES COMPLETED IN THE PAST MONTH		
Completed Deliverables: Paint and Cupcake held at Husson with students and local practitioners to raise money for both the Husson SOTA and the MEOTA scholarship fund. 230.00 raised with 115.00 forwarded to MEOTA.		
ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
➤	➤	➤
➤	➤	➤
➤	➤	➤
ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH		
➤ .		
LONG TERM PROJECTS		
➤ Assist President in activities as needed. Review and Revise SOP and Bylaws, Policies and Procedures as needed.		
ISSUES FOR IMMEDIATE ATTENTION		
➤		



March 2020 MONTHLY STATUS REPORT

To: MeOTA
 From: Katie Brooks
 Subject: Southern Maine Regional Rep

ACTIVITIES COMPLETED IN THE PAST MONTH		
Completed Deliverables: Accession checklist items		
ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
<ul style="list-style-type: none"> Survey to determine needs of Southern Maine constituents 	<ul style="list-style-type: none"> Send to my listserv 	<ul style="list-style-type: none"> 3/31/2020
<ul style="list-style-type: none"> Creating Facebook event/email communication regarding social meet up for Southern Region on 4/25/2020 during lunch break of Productive Aging Workshop 	<ul style="list-style-type: none"> Send to my listserv/post on Facebook 	<ul style="list-style-type: none"> 3/31/2020
<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none">
ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH		
<ul style="list-style-type: none"> Create a schedule for social meet ups for the year Take results from survey and determine next action steps 		
LONG TERM PROJECTS		
<ul style="list-style-type: none"> Start contacting local businesses to introduce myself and initiate communication regarding membership drive 		
ISSUES FOR IMMEDIATE ATTENTION		
<ul style="list-style-type: none"> 		



March 2020 MONTHLY STATUS REPORT

To: MeOTA		
From: Reg Rep Central (Kelly Pruett)		
Subject: Role update		
ACTIVITIES COMPLETED IN THE PAST MONTH		
<ul style="list-style-type: none"> • Completed Deliverables: • Attended annual 2020 retreat w/ Southern Reg Rep • Updated regional email list for mailings • Sent group email advertising Central Maine SIS group & Social to follow • Posted on personal FB page for SIS registration • Registered for SIS in Augusta 		
ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
• Attending April SIS in Augusta	• Monitor attendance	• April 2020
• Hosting Social Event to follow SIS workshop	• Gather RSVP	• mid April 2020
• Creating OT resource list for Central	• Identify large employers	• June 2020
ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH		
<ul style="list-style-type: none"> • Finalizing April SIS event in Augusta • Attending AOTA in Boston • Communication with other Reg Reps 		
LONG TERM PROJECTS		
<ul style="list-style-type: none"> • Resource list 		
ISSUES FOR IMMEDIATE ATTENTION		
<ul style="list-style-type: none"> • Attendance for SIS in Augusta 		



March 2020 MONTHLY STATUS REPORT

To: MeOTA

From: Allison Dellosso

Subject: Nominations and Recognitions
Committee

ACTIVITIES COMPLETED IN THE PAST MONTH		
Completed Deliverables: January Hub Articles		
ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
➤ Student Scholarship Open	➤ Select/Announce Winners	➤ Application Due date 3/21/2020
➤ Fall Election	➤ Call for nominations to be placed in Summer Hub	➤ Ballot ready by September, voting to take place in the fall
➤ OT of the Year Award	➤ Call for nominations to be placed in Summer Hub	➤ Summer Hub submission deadline
ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH		
➤ Student Scholarships- Awaiting applications to review, select and announce		
LONG TERM PROJECTS		
➤ None currently		
ISSUES FOR IMMEDIATE ATTENTION		
➤ None currently		



MONTHLY STATUS REPORT

March 2020

To:	Maine Occupational Therapy Association (MeOTA)
From:	Gabriella Timuscuk- University of New England
Subject:	Monthly Status Report; March 2020

ACTIVITIES COMPLETED IN THE PAST MONTH

- Dip Fundraiser- 1/21 at 12pm-1pm
 - **1st, 2nd, 3rd place prizes**
 - **Donations went to Immigration coalition- MIRC**
- Dress Down Day (\$3 or 3 cans)
 - **2/14 → Donations went to Food Pantry**
- General Board Meeting
 - **1/30 at 12pm-1pm**
 - **2/27 at 12pm-1pm**
- AOTA raffle- 2/27
 - **5x \$100 Graduate 1**
 - **5x \$100 Graduate 2**
- Attended Partners for World Health Volunteer Day- 2/29 at 9am-12pm
- Tabling
 - **OT's role in chronic pain and other conditions- 2/6 at 12pm-1pm**
 - **Integrating Culture in OT practice- 3/5 at 12pm-1pm**
- Attended Southern Maine Autism Conference- 3/7 at 8am-4pm
- Attended L.E.A.D Conference- 3/7 at 8:30am-3pm

ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
<ul style="list-style-type: none"> • TheraBALL (OT/PT Gala) → Fundraiser for UNESOTA 	<ul style="list-style-type: none"> • Gala committee meets 1x/week a week in preparation for the event <ul style="list-style-type: none"> • Event Location: Keely's Picnic Buffet • Menu: Catered • Theme: Roaring 20's • Raffles/ Silent Auction • \$25/ ticket 	<ul style="list-style-type: none"> • April 17th, 2020 at 7pm-11pm
<ul style="list-style-type: none"> • Social Media → Facebook and Instagram 	<ul style="list-style-type: none"> • Post upcoming events, and current events that are 	<ul style="list-style-type: none"> • Continuous

	happening both on campus and in the community revolving around occupational therapy.	
<ul style="list-style-type: none"> T-shirt Fundraiser → Elanor Clarke Slagle “Eleanor Clarke Slay-girl” 	<ul style="list-style-type: none"> Get it approved by UNE Sell Shirts through university tickets 	<ul style="list-style-type: none"> TBD
<ul style="list-style-type: none"> OT Month → Advocate and promote OT 	<ul style="list-style-type: none"> Pie a professor Written appreciation cards to OTs Sign OT poster with d“O”nuts and “T”ea Teacher appreciation day 	<ul style="list-style-type: none"> Month of April (specific dates TBD)
<ul style="list-style-type: none"> Community Health Fair → Advocate and promote OT 	<ul style="list-style-type: none"> On Portland Campus Volunteers needed (sign-up sheet) 	<ul style="list-style-type: none"> April 9th at 9am-2pm
<ul style="list-style-type: none"> Attend AOTA 2020 Conference 	<ul style="list-style-type: none"> Register online by 3/4 for a reduced ticket price 	<ul style="list-style-type: none"> March 26th- March 29th
<ul style="list-style-type: none"> Attend MeOTA SIS Workshops 	<ul style="list-style-type: none"> Register online 	<ul style="list-style-type: none"> SIS Children and Youth- 4/4 at 8am-3:30pm Sis Adult Rehabilitation- 4/25 at 8am-1pm Sis Productive Aging- 4/25 at 8am-12:30pm
<ul style="list-style-type: none"> Fundraise and Attend NAMI Walk 	<ul style="list-style-type: none"> Potluck lunch social T-shirt fundraiser 	<ul style="list-style-type: none"> May 30th at 11am-3pm
<ul style="list-style-type: none"> Student National Dental Association and UNESOTA → Run Oral Cancer 5K 	<ul style="list-style-type: none"> Contact Sponsors Volunteers needed (sign-up sheet) 	<ul style="list-style-type: none"> April 11th at 8am-11am

ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH

- Tabling- 4/9 OT Awareness at 12pm-1pm
- Dress Down Day- 4/17
- UNESOTA General Board Meeting- 3/26, 4/30 at 12pm-1pm
- Seadogs Autism Awareness Game- End of April, date TB
- Attend Partners of World Health- 3/28, 4/11, 4/18 at 9am-12pm

LONG TERM PROJECTS

- TheraBALL (OT/PT Gala)
- Fundraising for UNESOTA
- Tabling Events
- UNESOTA General Board Meetings
- Dress Down Days

ISSUES FOR IMMEDIATE ATTENTION

- Not Applicable



March 2020 MONTHLY STATUS REPORT

To: MeOTA

From: Nichole Clark

Subject: PR Monthly status Report

ACTIVITIES COMPLETED IN THE PAST MONTH		
Completed Deliverables: Set up PWH events for feb, march and april 2020		
ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
➤ Putting together a walking team for NAMI walk	➤ possibly looking into team shirts?	➤ April 30th
➤ Reaching out to Senior games	➤ Putting a schedule of events together with location, date and times.	➤ April 1st
➤ Contacting and/or finding new contact for habitat for humanity	➤	➤ April 1st
ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH		
➤ Sign up for special surfers and look up dates for june, July and August		
LONG TERM PROJECTS		
➤ Reaching out to the Dempsey Center for possible date for challenge 2020		
ISSUES FOR IMMEDIATE ATTENTION		
➤ New contact for habitat?		
➤ Trying to find new volunteer opportunities within the state		
➤ Senior Expo? Could we have a booth?		



March 2020 MONTHLY STATUS REPORT

To: MeOTA

From: Lisa Legare and Caitie Kelly

Subject: USM Student Representatives

ACTIVITIES COMPLETED IN THE PAST MONTH		
Completed Deliverables: Nothing new within past month		
ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
➤	➤	➤
➤	➤	➤
➤	➤	➤
ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH		
➤		
LONG TERM PROJECTS		
➤ Succession training with new USM MeOTA Reps.		
ISSUES FOR IMMEDIATE ATTENTION		
➤		

To: MeOTA

From: Christian Musto and Tyler Chastney

Subject: Husson Student Reps

ACTIVITIES COMPLETED IN THE PAST MONTH		
50/50 raffle at Husson Basketball games, Paint and Cupcake night as fundraising for SOTA and MEOTA, Gear and Giftcard Raffle, Chipotle fundraiser, Governor's fundraiser, Accepted Students Day volunteer representative, Volunteered at Husson Open house to , Babysitting for Staff Holiday Party		
ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
Raffling off gift cards and husson merchandise to fundraise for SOTA.	Continue collecting gift cards.	April 3rd, 2020
Signs and Succulents fundraiser for SOTA.	Continue to contact places to donate succulents. Continue making signs to sell.	April 4th, 2020
Continue managing/organizing SOTA budget	Total volunteering and distribute funding for AOTA conference.	April 15th, 2020
ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH		
<ul style="list-style-type: none">- Continue fundraising for SOTA- Discuss interscholastic meeting to network and volunteer.- Wheelchair Basketball		

LONG TERM PROJECT

- Reorganization of the SOTA club in order to increase productivity and effect it will have on the OT class in the surrounding community.
- Improve fundraising and community participation “traditions” that SOTA is involved in each year to encourage consistency.

ISSUES FOR IMMEDIATE ATTENTION

- Gathering gift cards and items for the next raffle and fundraising.