

MEOTA Board Meeting



Minutes

DATE: October 16, 2019

Wed, Oct 16, 2019 6:00 PM - 8:00 PM EDT

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	EST Time.	Responsible Party
<p>1. Welcome & Roll Call</p> <p><u>President</u>- Jessica Bolduc P</p> <p><u>Vice President</u>- Kim Davis</p> <p><u>Secretary</u>- Melissa Plourde</p> <p><u>Treasurer</u>-Christina Cole P*</p> <p><u>Regional Representatives</u></p> <p> Central Maine- Kelly Pruett P*</p> <p> Northern Maine- Sandy Larsen</p> <p> Southern Maine- Tim Reidman</p> <p><u>Student Representatives</u></p> <p> Husson- Kylee Carter, Shannon Avery P*</p> <p> KVCC- Michelle Pinkham</p> <p> UNE- Gabriella Timuscuk P*</p> <p> USM- Lisa Legare P , Caitie Kelly</p> <p>Committee Chairs</p> <p> Bylaws, Policies and Procedures chair- Kim Davis P*</p> <p> Continuing Education chair- Christina Dickinson P*</p> <p> Legislative Chair- Sharon Hartl P*</p> <p> Committee: Jillian O'Brien , Ryan Gallant</p> <p> Membership- Tim Cyr</p> <p> Public Relations- Britteny Poulin, Nichole Clark</p> <p> Nominations and Recognition – Allison Delloso</p> <p>Special Interest Sections</p> <p> Adult Rehabilitation - Open</p> <p> Children and Youth- Tracey Falla P*</p> <p> Productive Aging – Open/Regi Robnett</p> <p>RA Rep- Carrie Beal P*</p> <p>Other:</p>	5mins	Jessica <u>*Quorum is 5 of 9</u>

<p>2. Approved Minutes Motion to approve the minutes for Sept 2019 First: Kim Davis Seconded: Lisa Legare</p>	3-5 mins	Melissa Submitted for website
<p>3. Question or Discussion of Reports- see attached below</p> <p>a. President -Deposit for Black Bear Inn for Fall conference -PDPM information posted to website -Call for appointments went out</p> <p>b. Treasurer -Budget 2020</p> <p>c. Membership d Legislation e. Continuing Education</p>	5 mins	Jessica
<p>4. Review of Mission</p> <ul style="list-style-type: none"> ● Read by: Tracey Falla 	3 mins	
<p>5. Old Business</p> <p>a. Appointments 2019- Available online -Reviewed openings for the following: SIS Chair SIS Adult Rehabilitation facilitator SIS Productive Aging facilitator Regi Robnett/Polli Keniston -New appointments for 2020: Membership Legislative Public Relations Bylaws- Kim Davis South Regional Rep</p> <p>b. Scope of Practice/licensure Review Committee Discussion: -Will send out call after conference -MeOTA currently trying to identify next Maine OT licensure meeting</p> <p>c. Fall Conference -currently have 8 vendors -currently have 43 registered **we have paid a deposit, adjusted catering to 75 people Happy hour friday night Code for Hotel on registration information Call for assist for setup Friday evening, any time May consider extending early bird registration rate Central Maine Rep to send out announcement</p> <p>d. Interstate Licensure Portability -Webinar available on our website MaineOT.org</p>	10 mins30 min	Jessica
<p>6. New Business</p>	60 mins	Board

<p>a. Strategic plan Review</p> <ul style="list-style-type: none"> -Strategic plan updated to reflect actions taken including: -Central Maine meetup -Membership: 286 (Membership is up by 20%) -Facilitation of growth for new MeOTA board positions, elected positions and committees -Succession planning -Promote increased solvency of organization by having financially positive conference -Increased communication between Lobbyist and membership via the website -Creation of Ad Hoc for state licensure -Annual review of bylaws <p>Growth over last year: organization of organization, legislation, increased board and committee engagement</p> <p>Opportunities: identification of how to impact those not participating with MeOTA, encourage round table discussions, leveraging networking opportunities, supporting clinicians with industry change</p> <p>Encourage to come forward with Role based or MeOTA goals for 2020</p> <ul style="list-style-type: none"> -How to continue to demonstrate the VALUE of MeOTA <p>b. Budget for 2020</p> <ul style="list-style-type: none"> -Increasing rate for consultant to 30\$/Hr -Discussion regarding increasing rates for OT's and/or students to assist with future increasing costs +Survey to be considered for conference to leverage membership opinion <p>c. Board volunteer date for Nov 2nd for PWH per poll- typically will be 9am to 12.</p> <p>d. Winter Social, Dec 2nd Portland area. Who wants to plan it?!</p> <p>e. Conference Business Meeting/Presentation Membership, conference chair and treasurer speak</p> <p>f. RA Motions</p> <ul style="list-style-type: none"> -Seeking motions for RA meeting pending next week -Motions: +To ask RA to mandate Doctorate as entry level +RA survey is currently open, follow link from MaineOT.org or at the AOTA website 		
<p>9. Final Items</p> <ul style="list-style-type: none"> a. actions to be taken b. next meeting date/location- see next column c. close meeting pm 	<p>5 mins</p>	<p>See above column for actions items</p> <p>November 20th 2nd Floor HOSPITAL, Portland, ME</p> <p>Next Reports due: V/P Bylaws, Secretary,</p>

		Regional reps, SIS Chairs, Student Rep
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Submitted by:

Role call:
P for present; * for those joining by phone
A for absent, EX for excused

USM visit: Oct 4 2018
UNE visit: April 5 2018, May 2nd 2019
KVCC mtg: March 23 2018, Oct 4, 2019
Husson mtg: Oct 28, 2019



October 2019 MONTHLY STATUS REPORT

To: MeOTA
 From: Jessica Bolduc
 Subject: President

ACTIVITIES COMPLETED IN THE PAST MONTH		
Completed Deliverables: -Fall Conference venue deposit made -Call for appointments available/advertised -Attended call on AOTA resources for PDPM -Attended call on AOTA licensure compact -Attended KVCC for leadership/professional organization lecture -Submitted budget request		
ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
<input type="checkbox"/> Recruitment for Appointments ongoing	<input type="checkbox"/> Email membership	<input type="checkbox"/> Ongoing
<input type="checkbox"/> Work with Spring Conference Committee for continuing planning	<input type="checkbox"/> Set up conf call	<input type="checkbox"/> November
<input type="checkbox"/> Legislative Advocacy	<input type="checkbox"/> ongoing	<input type="checkbox"/> Current session
ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH		
<input type="checkbox"/> Final fall Conference Planning, attend volunteer PWH, attend Husson SOTA meeting, schedule USM visit		
LONG TERM PROJECTS		
<input type="checkbox"/> SIS Ad hoc meeting <input type="checkbox"/> Regional Rep ad hoc meeting <input type="checkbox"/> Membership recruitment/retainment <input type="checkbox"/> Scope of Practice and Licensure Ad Hoc review		
ISSUES FOR IMMEDIATE ATTENTION		
<input type="checkbox"/>		

