

MEOTA Executive Board Meeting Minutes

October 14, 2015

Attendance:

Jess Walton, Christina Cole, Jane Erickson- Current RA member, Jesse, Gabby, Jessica B, Ami, Liz,

1. Ami Consultant update
 - a. Conference up on website with brochure
 - i. Awards to be offered at this time
 1. Three categories: OT practitioner of the year, OTA practitioner of the year and OT advocate to be able to nominate their peers
 - ii. Will have to verify membership
 - b. Lots of research survey requests (1 per week)
 - c. New member enrollment with students
 - d. Fundraiser- deadline is the 20th for Easter Seals via Dunkin Donuts and sell mugs for 20\$ with all proceeds for the organization that gives you free coffee on Sundays for 2016 calendar year
 - e. Career center- brought in first money for advertising
 - f. Community of Practices- add to website to represent both pediatric and acute care COP's in addition to mental health
 - i. Members from COP's joined at ½ with promotion
 - g. Current membership count: 289 active
2. Representative Assembly update by Jane
 - a. Jane is running for the RA position for the state of Maine, but must give up MEOTA position
 - i. Would like to host a MEOTA gathering and share 'how to make a motion' and some other items that AOTA is looking for
 1. Leverage practitioners and students- should be an AOTA members
 2. Table space at the conference and announcement
3. Budget
 - a. Calling on MEOTA member checks that are outstanding
 - i. Sending letter to let them know of their membership status
 - ii. Gabby to follow up with Kim
 - b. Outstanding funds with accountant- Jesse to cut check
 - c. Membership is the key!
 - d. Budget to be solidified by conference
4. Award process
 - a. As they come in, they will be shared
 - b. Executive board to serve as a committee
 - c. Ami can send out criteria and ask for candidates
 - d. Deadline for nominees will be 11/2/2015

5. President Elect Position
 - a. One person has shown interest
 - b. Ami to share with social media
6. Centennial celebration
 - a. AOTA at home in April/May
 - b. CEU event or gala?
7. Communities Of Practice
 - a. Acute care and Peds COP's doing well. Peds COP to occur every other month
8. MEOTA Minute
9. Next Meeting
 - a. First week of December, Wednesday the 2nd