

MEOTA Board Meeting



Minutes

DATE: Sept 18, 2019

Location: Mercy Foreriver Hospital, **2nd floor HOSPITAL BUILDING**, Portland, ME

Wed, Sep 18, 2019 6:00 PM - 8:00 PM EDT

	EST Time.	Responsible Party
<p>1. Welcome & Roll Call</p> <p><u>President</u>- Jessica Bolduc P <u>Vice President</u>- Kim Davis P* <u>Secretary</u>- Melissa Plourde P* <u>Treasurer</u>-Christina Cole P* <u>Regional Representatives</u> Central Maine- Kelly Pruett P* Northern Maine- Sandy Larsen *P Southern Maine- Tim Reidman P* <u>Student Representatives</u> Husson- Kylee Carter P*, Shannon Avery P* KVCC- Mackenzi Masselli UNE- Katherine Frost P*; Gabriella Timuscuk P USM- Lisa Legare, Caitie Kelly P* Committee Chairs Bylaws, Policies and Procedures chair- Kim Davis P* Continuing Education chair- Christina Dickinson P* Legislative Chair- Sharon Hartl P* Committee: Jillian O'Brien A , Ryan Gallant A Membership- Tim Cyr P Public Relations- Britteny Poulin Ex, Nichole Clark Ex Nominations and Recognition – Allison Dellosa Ex Special Interest Sections Adult Rehabilitation - Open Children and Youth- Tracey Falla P* Productive Aging - Open RA Rep- Carrie Beal P* Other:</p>	5mins	Jessica <u>Quorum is 5 of 9</u>
<p>2. Approved Minutes</p> <p>Motion to approve the minutes for June 2019 First: Christina D. Seconded: Tim Cyr</p>	3-5 mins	Melissa Submitted for website
<p>3. Question or Discussion of Reports- see attached below</p> <p>Limited concerns. Briefly discussed by Jessica.</p> <p>a. VP/Bylaws b. Secretary</p>	5 mins	Jessica

<p>c. Regional Reps d. SIS Chairs e. Student Reps</p>		
<p>4. Review of Mission</p> <ul style="list-style-type: none"> ● Read by Gabriella Timuscuk 	3 mins	
<p>5. Old Business</p> <p>a. Appointments 2019</p> <ul style="list-style-type: none"> -Jessica reviewed openings for the following: <ul style="list-style-type: none"> SIS Chair SIS Adult Rehabilitation facilitator SIS Productive Aging facilitator -Briefly discussed new appointments for 2020: current holders of these positions are urged to reapply 😊 <ul style="list-style-type: none"> Membership Legislative Public Relations Bylaws South Regional Rep <p>b. Scope of Practice/licensure Review Committee Discussion:</p> <ul style="list-style-type: none"> ● Seeking ad hoc committees to look at rules, regulations and scope of practice ● Seeking an ad hoc to create a relationship with licensure board for state of Maine <ul style="list-style-type: none"> ○ Will send out call ● Upcoming webinar by AOTA regarding a national Interstate Professional Licensing Compact. Jessica will attend to find out more information. The goal is for the initiative to begin in 2024. Several people posed questions and comments regarding scope of practice impacts, of which there would not be. 		Jessica
<p>6. New Business</p> <p>a. Fall Conference</p> <ul style="list-style-type: none"> -currently have 8 vendors -currently have 15 registered **We need at least 40 people to hold conference for financial purposes. A decision will need to be made by the next meeting. -discussed marketing for increasing membership <p>b. Legislative update from Bob</p> <ul style="list-style-type: none"> -Jessica briefly reviewed his update; session in 2020 will run January to April. We have 2 bills we are closing following for Mainecare reimbursement and CDS changes. -We do not have a date for hall of flags but can ask for another location and time to speak with legislators - Briefly discussed setting up a time/place to visit, perhaps in January. Legislative chair/committee to spearhead <p>c. October meeting will be focused on budget for 2020,</p> <ul style="list-style-type: none"> - review of strategic plan conference updates <p>d. Board volunteer date for Oct/Nov for PWH? Jessica will send out a doodle poll</p> <p>e. Winter Social, week of Dec 2nd (when and where)</p>	45 mins	

f. Membership rates- low rate in comparison to other states - discussion regarding potential need to increase -discussion regarding how to increase membership numbers		
9. Final Items a. actions to be taken b. next meeting date/location- see next column c. close meeting pm	5 mins	See above column for actions items October 16th 2nd Floor MOB, Portland, ME Next Reports due: President, Treasurer, Membership, Legislation, Continuing Education

Submitted by: Melissa Plourde

Role call:
 P for present; * for those joining by phone
 A for absent, EX for excused

SM visit: Oct 4 2018
 UNE visit: April 5 2018, May 2nd 2019
 KVCC mtg: March 23 2018



September 2019 MONTHLY STATUS REPORT

To: MeOTA

From: Kim Davis

Subject: Vice President; Bylaws, Policies, Procedures

ACTIVITIES COMPLETED IN THE PAST MONTH		
Completed Deliverables:		
ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
➤	➤	➤
➤	➤	➤
➤	➤	➤
ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH		
➤ Continue to monitor need for changes in Bylaws, Policies or Procedures		
➤		
LONG TERM PROJECTS		
➤ Review and Revise Bylaws, Policies, Procedures as needed		
ISSUES FOR IMMEDIATE ATTENTION		
➤ None		



SEPTEMBER STATUS REPORT

To: MeOTA Executive Board

From: USM Student Representatives

Caitie Kelly and Lisa Legare

Subject: September Status Report

ACTIVITIES COMPLETED IN THE PAST MONTH		
Completed Deliverables: <ul style="list-style-type: none"> ➤ Volunteered/Attended L.L. Bean Backpack Awareness Day (August 2019) ➤ Volunteered/Attended Special Surfer Night (August 2019) 		
ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
<ul style="list-style-type: none"> ➤ Discuss upcoming volunteering options with MeOTA including, but not limited to, Partners for World Health ➤ Discuss student role in helping plan Fall Conference 2019 in Bangor 	<ul style="list-style-type: none"> ➤ Ask USM students about a date for PWH Orientation ➤ Discuss student involvement at next meeting 	<ul style="list-style-type: none"> ➤ Next PWH volunteering date? ➤ Fall conference 11/9
ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH		
<ul style="list-style-type: none"> ➤ Schedule new volunteer orientation for first timers with Partners for World Health 		
LONG TERM PROJECTS		
<ul style="list-style-type: none"> ➤ Fall conference responsibilities and duties ➤ Organize/collaborate with MeOTA regarding upcoming volunteering opportunities ➤ Collect supplies for Rural Partners for Health Dominican Republic trip 		
ISSUES FOR IMMEDIATE ATTENTION		
<ul style="list-style-type: none"> ➤ n/a 		



MONTHLY STATUS REPORT

September 2019

To:	Maine Occupational Therapy Association (MeOTA)	
From:	Gabriella Timuscuk- University of New England	
Subject:	Student Monthly Status Report; September 2019	
ACTIVITIES COMPLETED IN THE PAST MONTH		
<ul style="list-style-type: none"> • Change over in the UNESOTA board members from the UNE MSOT class of 2020 representatives to the UNE MSOT class of 2021 representatives. • New MeOTA representative <ul style="list-style-type: none"> • From: Katherine Nook Frost '20 • To: Gabriella Timuscuk '21 • L.L Bean Backpack Awareness Event <ul style="list-style-type: none"> • August 10, 2019 from 9am-12pm • Students that attended event: Gabriella Timuscuk, Maighan LeBlanc, and Kathryn Maiato 		
ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
<ul style="list-style-type: none"> • OT/PT Gala → Fundraiser for UNESOTA 	<ul style="list-style-type: none"> • Maighan LeBlanc (UNESOTA president) is contacting the PT and Pharm president. • Potentially speak with Pharmacy department to expand event • Location: Thompson Point? • Price Point: \$30? Coordinate with GAPSA group grant 	<ul style="list-style-type: none"> • Spring Semester
<ul style="list-style-type: none"> • Mental Health Event: Standing up to Stigma → danceathon with sponsors (i.e. sponsor me for \$1/hour) 	<ul style="list-style-type: none"> • Research more <ul style="list-style-type: none"> • Refreshments and DJ • Location: Finley Recreation Center • Rules/ Regulations for Danceathon? • Invite other professional clubs to help volunteer and fundraise • Invite other graduate programs/ universities in the area to the event 	<ul style="list-style-type: none"> • Fall Semester

<ul style="list-style-type: none"> • Friendship Benches → Spread awareness about mental health. Have open conversation with peers and supporting them. 	<ul style="list-style-type: none"> • Researching more <ul style="list-style-type: none"> • Staffing benches? Training other people to staff benches? Link with counseling center with a peer model? City involved? 	<ul style="list-style-type: none"> • Fall Semester
<ul style="list-style-type: none"> • Attend Kat-Walk & Karo-5K → Brain Aneurysm Awareness 	<ul style="list-style-type: none"> • Register/ Donate 	<ul style="list-style-type: none"> • September 14, 2019
<ul style="list-style-type: none"> • Attend Walk to End Alzheimer's → Alzheimer's Awareness 	<ul style="list-style-type: none"> • Join the UNE Biddeford Campus undergrad OT club 	<ul style="list-style-type: none"> • September 28, 2019
<ul style="list-style-type: none"> • Attend NAMI Conference → Raises awareness of mental health. Pat Deegan is speaking at the November conference 	<ul style="list-style-type: none"> • Raise awareness of event to students 	<ul style="list-style-type: none"> • November 2, 2019
<ul style="list-style-type: none"> • Meeting for general board 	<ul style="list-style-type: none"> • Membership dues: \$10/semester or \$25/total • Bonding event <ul style="list-style-type: none"> • Apple picking? • Pumpkin painting? 	<ul style="list-style-type: none"> • October 1st (upfront or semesterly)

ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH

- Fundraising for UNESOTA
 - Friendsgiving
 - Pasta Day
 - Cookie/ dessert sampling (pay an entry fee)
 - Dress Down day (finals weeks, Fridays)
 - Stickers, pop sockets, lanyards, card holder (Red Bubble)
 - Clothing Orders
- Adaptive outdoor education center → adaptive rock-climbing program for volunteers
 - Also potentially do adaptive skiing and sailing
- Tabling Events → informational table events held for students to help promote and fundraise for a specific cause
 - Ideas: suicide awareness month? OT practitioner role in mental health? Etc.

LONG TERM PROJECTS

- OT/PT Gala
- Standing up to Stigma
- Friendship Benches

<ul style="list-style-type: none"> • Fundraising for UNESOTA • Tabling Events
ISSUES FOR IMMEDIATE ATTENTION
<ul style="list-style-type: none"> • Not Applicable

<Month> 2018 MONTHLY STATUS REPORT

To: MeOTA
From: Kelly Pruett
Subject: Regional Rep Central

ACTIVITIES COMPLETED IN THE PAST MONTH

Completed Deliverables: July Social Event completed

ACTIVITIES IN PROCESS

NEXT ACTION	DUE DATE
• Educational Event; Determine topic, location	x2 months
• OT central resources; Practitioners, locations	x3 months
•	

ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH

- November conference, networking, table, silent auction item from local vendor

LONG TERM PROJECTS

Resource list

ISSUES FOR IMMEDIATE ATTENTION

- n/a



September 2018 MONTHLY STATUS REPORT

To: MeOTA

From: Kylee Carter and Shannon Avery

Subject: <Husson Student Rep>

ACTIVITIES COMPLETED IN THE PAST MONTH		
Completed Deliverables: development of student run canvas page.		
ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
➤ SOTA leadership position transitions	➤ hold elections	➤ 10/1/19
➤ determining fundraising goals	➤ hold meeting	➤ 10/1/19
➤ determining fundraising activities	➤ hold meeting	➤ 10/1/19
ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH		
<ul style="list-style-type: none"> ➤ Fundraising for SOTA ➤ Volunteering for Pumpkins in the Park ➤ Remind students of fall MeOTA conference and early registration deadline 		
LONG TERM PROJECTS		
fundraising for students to attend MeOTA and AOTA conferences		
ISSUES FOR IMMEDIATE ATTENTION		
➤ increasing participation in SOTA club.		



September 2018 MONTHLY STATUS REPORT

To: MeOTA From: Brittney and
Nichole Subject: PR

ACTIVITIES COMPLETED IN THE PAST MONTH

Completed Deliverables:

Special Surfers, Backpack Awareness

ACTIVITIES IN PROCESS	NEXT ACTION	DUE DATE
PWH		

Dempsey Challenge

ACTIVITIES TO BE STARTED WITHIN THE NEXT MONTH

LONG TERM PROJECTS

Habitat, Adaptive Sports

ISSUES FOR IMMEDIATE ATTENTION

Is there an October or November Saturday that Board Members would like to volunteer at PWH together?